

Dress Code: Proper attire is required for each class!

- Hair is to be pulled back neatly, completely out of a dancer’s face and in a bun for all Ballet and Pre Ballet classes.
- Buns should be properly secured with a hair net and bobby pins or hair pins.
- NO loose, long pants as they obstruct the view of the dancer's body & feet.
- Label shoes on the **inside** with a Sharpie.
- NO cover-ups, NO midriffs should be exposed by any dancer at any time.
- NO underwear or bras

Creative Dance: Pink or Black leotard, Pink tights, Hair in bun, No bangs, Pink ballet shoes

Pre-Ballet/Tap: Pink or Black leotard, Pink tights, Hair in bun, No bangs, Pink ballet shoes & Tap shoes

Ballet: Black leotard, Pink tights, Hair in bun, No bangs, Pink ballet shoes

Hip-Hop: Loose clothing (No jeans), Hair out of face, Any indoor only sneakers

Jazz: Leotard, Black dance bottoms, Hair in ponytail, Any style jazz shoe

Lyrical/Modern/Acro: Leotard, Tights or dance bottoms, ponytail, Bare feet

Tap: Leotard, Tights or jazz pants, Hair in ponytail/bun, Tap shoes

Boys: White or black fitted shirt, Black dance pants, Black dance shoes

DATES TO REMEMBER

August 30	Classes Begin
September 6	Labor Day - CLOSED
September 20-24	Bring A Friend Week
October 15-17	Dance WV Fall Festival - Ages 9+
October 25-29	Halloween Dress Up Week
October 29??	Trunk Or Treat
November 13	Veterans Day Parade
November 15-19	Bring A Friend Week
Nov. 24-27	Thanksgiving Break - CLOSED
December 4??	Christmas Parade in Martinsburg
December ??	TPDC’s Nutcracker
December 13	RNM Christmas Party
Dec. 20-Jan. 2	Christmas Break - CLOSED
January 3	Back To Dance
February 26	WVDF Adjudication
March ??	Dance Works Festival - Ages 9+
March ??	TPDC’s Cinderella
April 17-23	Spring Break - CLOSED
April 22-24	WV Dance Festival - Ages 12+
May 30	Memorial Day - CLOSED
June 6-11 or 13-18	RECITAL WEEK

****Until Recital dates can be confirmed with the theatre, please schedule vacations on or after June 19.***



2021-2022 Handbook

Tuition is based on the hours of instruction over the ENTIRE dance year which runs from September to June - Prices do not include 6% sales tax

Hours per week	Yearly	Monthly	Semester 5% Discount	Yearly 7% Discount
45 min	\$420	\$42	\$199.50	\$390.60
1 hour	\$525	\$52.50	\$249.38	\$488.25
1.5	\$756	\$75.60	\$359.10	\$703.08
1.75	\$882	\$88.20	\$418.95	\$820.26
2	\$997.50	\$99.75	\$473.81	\$927.68
3	\$1,470	\$147	\$698.25	\$1,367.10
4	\$1,890	\$189	\$897.75	\$1,757.70
5	\$2,205	\$220.50	\$1,047.38	\$2,050.65
UNLIMITED	\$2,467.50	\$246.75	\$1,172.06	\$2,294.78

Discounts - Tuition payments made with cash or check will receive a **5% discount**. Further, paying for a semester receives a **5% discount** and for the entire year receives a **7% discount**. Discounts are also available for multiple family members.

Payment Options - There are 3 to choose from:

- Pay in Full by September 1 and receive a **7% discount**
- Pay per Semester (Sept 1 and Feb 1) and receive a **5% discount**
- Pay in 10 monthly installments beginning September 1 -

When choosing this option, FIRST AND LAST month's tuition are due upon registration.

Payment Terms -

- ⇒ **All payments are due on the first of the month.**
- ⇒ Overdue accounts will be assessed a **10% late fee on the 6th of the month.**
- ⇒ If an account is overdue by more than 2 weeks the student will be suspended from class until the account is up to date.
- ⇒ In the event classes must be conducted virtually, tuition fees will be due as normal even if your child chooses not to participate.
- ⇒ If you wish to withdraw your child from classes you must do so in writing and you will be charged a Withdrawal Fee that is equal to your monthly payment.
- ⇒ **All tuition, fees, and costume payments are NOT refundable.**

You are committing to the full 10 month dance season.

Costumes: Each dancer is required to purchase costumes if they will be in our recital.

- Costumes are \$80 each and include tights.
- While we do everything possible to ensure proper fit, parents are responsible for any alterations that may be needed. Shoes are not included.
- There is one costume per class plus a "Finale" costume (Intermediate and Advanced Jazz require 2 costumes)
- Costume Payment - There are 2 options:
 - ⇒ Pay in Full - OR - Pay in 4 equal monthly installments beginning in September
 - ⇒ Final payment must be made by December 15th or your costumes will not be ordered, and your child unable to participate in recital.
- Costumes begin arriving in April and will not be given out until balances are up to date.
- Costumes not picked up by June 1 become the property of the studio.

**Costume
payments
are not
refundable**

Attendance: Regular attendance is essential for a dancer to make progress.

- We are not necessarily closed every school holiday or for inclement weather as schools are. In case of studio closing, we will send out mass emails and texts as well as update our Facebook page. **Text @rnm dance to 81010 to be added to the studio text messaging list.**
- We realize conflicts arise ~ Please let the instructor or management staff know ahead of time if you know there is a class your dancer will be missing.
- Tuition is not pro-rated for missed classes due to student's absence.
- Missed or cancelled classes may be made up with permission from the RNM Director in a class of similar age and genre. RNM does not generally schedule make-up classes.
- Classes must be made up within 2 weeks.
- **Attendance in May and June are Mandatory - Please keep these weeks free to allow for extra rehearsals.**

Recital: This performance displays the progress dancers have made over the year. It gives them an opportunity to perform on stage with costumes, make-up, full stage lights, music and an audience and is one of the best teaching tools we can offer your dancer.

- Recital will take place in June and will require additional practice time and dress rehearsals (one Saturday the week prior to the show and each evening the week of the show).
- Recital packets will be given to each dancer near Spring break with ALL dates and times and necessary information.

PRACTICES & ATTENDANCE IN MAY & JUNE ARE MANDATORY

Etiquette: All dancers are expected to follow these rules:

- Arrive on time and ready to dance! Tardiness disrupts the concentration of dancers and instructors during class.
- No food or drinks in studios or hallways at any time! (Bottled water is OK)
- No gum chewing
- No talking during class
- NO CELL PHONES
- No street shoes on dance floor
- Please use the restroom before class (especially the little ones)
- Dancers MUST be dressed appropriately and follow the Dress Code. Proper instruction is extremely dependent on proper dress. Stray/loose hair, cover ups, jewelry, headbands, etc become a distraction to the student, the instructor, and other classmates.

Behavior: All dancers are expected to be respectful to instructors and other students.

- Any student demonstrating disruptive or inappropriate behavior will be issued a verbal warning.
- If the behavior persists, the student will be asked to sit until ready to participate appropriately.
- If behavior still does not improve, the student will be asked to leave class and sit up front - parents will be notified.

Open Door Policy:

Parents/guardians, if there are any concerns or questions with regard to your dancer or the instructor in any class, please call us or bring it to our attention as soon as possible.

- Do not let anything go until it is too late to correct it - we encourage you to come to any one of us at any time.
- If it is a money/tuition concern, please bring this to the attention of the director.
- If it is about instruction or your dancer's ability, please bring this to the instructor of that particular class.
- We don't anticipate any problems, and we want this to be a place for you and your dancer to come and be with friends and positive influences.
- Be assured that we will do everything we can to take care of any situation you bring to us.



**All students need to wash/sanitize hands upon entering and exiting the studio.
Please do not send your child to the studio if he/she is feeling ill.**

